



**MARIN HEALTHCARE DISTRICT  
BOARD OF DIRECTORS**

**REGULAR MEETING**

**Tuesday, December 13, 2022 @ 5:30 pm  
Virtual, via Zoom**

**MINUTES**

**1. Call to Order and Roll Call**

Chair Su being absent, Vice Chair Alfrey called the Regular Meeting to order at 5:30 pm.

*Board members present:* Vice Chair Edward Alfrey, MD; Secretary Ann Sparkman, RN/BSN, JD; Jennifer Rienks, PhD; Samantha Ramirez

*Board member absent:* Chair Brian Su, MD

*Staff present:* David Klein, MD, CEO; Eric Brettner, CFO; Colin Leary, General Counsel; Liz Lasnier, Controller; Louis Weiner, EA

**2. Oaths of Office for Board Members Appointed In-Lieu of Election**

Dr. Klein presented the appointments of candidates as certified by the Registrar of Voters of Marin County, and invited Samantha Ramirez (Division 1) and Jennifer Rienks, PhD (Division 4) each to swear the Oath of Office aloud. Ms. Ramirez so swore. Ms. Rienks so swore. Dr. Klein, Dr. Alfrey, and Ms. Sparkman congratulated them.

Brian Su, MD (Division 3) was absent from the meeting. He will swear the Oath of Office with Dr. Klein at a time before the next meeting of the Board, and will report such action to the Board.

**3. General Public Comment**

Several members of the public were present and expressed congratulations to new Board member Ms. Ramirez.

**4. Approve Agenda**

Ms. Rienks moved to approve the agenda as presented. Ms. Ramirez seconded. **Vote: all ayes.**

**5. Consent Agenda**

a. *Move to reconfirm findings under Assembly Bill 2449 and extend Resolution MHD 2022-06 to continue virtual meetings of the Marin Healthcare District*

b. *Approve Minutes of the Regular Meeting of November 8, 2022*

Ms. Rienks expressed a desire for the minutes of these Board meetings to contain more details of the discussions.

Ms. Rienks moved to approve the consent agenda as presented. Ms. Sparkman seconded. **Vote: all ayes.**



**6. Approve Increase of Union Bank Line of Credit for MarinHealth Medical Center, as Approved by MHMC Board on December 6, 2022**

Dr. Klein requested the Board to approve an increase of the existing Union Bank line of credit from \$20M to \$30M. This has been approved by the Hospital Board Finance Committee on November 21, 2022, and by the Hospital Board on December 6, 2022. The Hospital Bylaws requires District Board approval of such an action over the debt to capitalization ratio threshold. This provides cash flow optimization for day-to-day liquidity. This will extend the line of credit's expiration from March 2023 to December 2023.

Ms. Sparkman moved to approve as presented. Ms. Rienks seconded. **Vote: all ayes.**

**7. Approve Resolution No. MHD 2022-07, Requesting MarinHealth Medical Center to Develop Proposal for Emergency Helipad**

Dr. Klein presented the Resolution that addressed the concerns and suggestions discussed at the previous Board meeting regarding a helipad at MHMC. Dr. Alfrey asked for comments and suggestions of the Board, and there were none. He asked for comments from the public, and there were none.

Ms. Sparkman moved to approve the Resolution as presented. Ms. Rienks seconded. **Vote: all ayes.**

**8. Approve Resolution No. MHD 2022-08, Requesting State and Local Governments to Study Further Measures to Safely Regulate Electric Bikes**

Dr. Klein presented the Resolution that addressed the concerns and suggestions discussed at the previous Board meeting regarding the need for further regulation of electric bikes, and the increase in serious injuries from e-bike accidents. After approval, this Resolution would be sent to Governor Newsom, the Marin Board of Supervisors, and State Senator McGuire and State Assemblyperson Connolly. Dr. Alfrey asked for comments and suggestions of the Board. Ms. Rienks suggested that data on this be monitored, and Dr. Alfrey agreed that studies should be done and made public. Dr. Alfrey asked for comments from the public, and there were none.

Ms. Ramirez moved to approve the Resolution as presented. Ms. Sparkman seconded. **Vote: all ayes.**

**9. Hospital Security and Threat Management Update**

Dr. Alfrey reported that local law enforcement recently conducted an on-site active shooter drill at the hospital. Dr. Klein reported that about 50 Sheriff officers with unloaded weapons conducted assault and protective drills as first responders. New housewide system and communication technologies are in place. The hospital has been empowered to enact gun violence restraining orders. Hospital staff are being educated on "Code Silver" response drills.

Dr. Alfrey thanked Dr. Klein and Mr. Vernon Moreno for the quick and thorough work done on this in a short amount of time.

**10. Committee Reports**

***A. Finance & Audit Committee***

Dr. Alfrey reported that the Committee did not meet.



*B. Lease & Building Committee*

Ms. Rienks reported that the recent webinar on “Health Effects of Climate Change” was excellent but had poor attendance. At the next meeting of the Committee in January (date TBA) will be a discussion of publicity for the webinar events, and of having them hybrid. Next event topic may be on eating disorders.

Ms. Ramirez expressed an interest in being a member of this Committee, including a focus on young people in the Latino community. She suggested considering prizes, raffles, incentive give-aways, etc.; Mr. Leary will research the legal parameters of that.

**11. Reports**

*A. District CEO’s Report*

Dr. Klein reported. Hybrid OR is on schedule to open in August 2023. Anesthesia work room and soiled holding area are being redone.

Outpatient offices are expanding, including orthopedics, and dermatology in Terra Linda and Novato.

Behavioral outpatient services area is expanding, including garden, funded by philanthropy.

Ongoing drainage issues in the Oak Pavilion require major work that McCarthy will be doing.

Construction will begin on an outpatient multi-specialty hub in Petaluma.

Rheumatology practice will be moving to Terra Linda in mid-2023.

Major focus is on increasing efficiencies and facilities for primary care services.

Ms. Rienks raised questions about the drainage issues and the integrity of the original plan. Dr. Klein stated that the original plan appeared to be sufficient, and that McCarthy is responsible for corrective action that is being taken. She further asked about grey water storage, usage and reclamation; Dr. Klein will look into it.

*B. Hospital CEO’s Report*

Dr. Klein reported. The recent meeting with S&P bond rating went well, and final report is expected in January.

Hospital finances continue strongly ahead of budget on revenue, EBIDA and volumes. Emergency Dept volumes are very high.

Negotiations continue with CNA nurses’ union.

As of today, is has been 479 days without a serious patient safety event, an extraordinary marker.

Following up the recent successful survey of The Joint Commission, there are some low-acuity issues being followed-up and remedied.

The ED and hospital are very busy with flu, RSV, and Covid. Nationally, this may be the worst flu season on record.

ED volumes and acuity continue at a high level. Through strategic initiatives, ED wait times have been reduced, and the “left without being seen” rate has been reduced to fewer than 2 patients per day.



In the Medical Network, patient access is increasing. Physician coverage in urgent care has increased 50%. Increased and improved technology is greatly helping the patient access process.

A new ad agency has been chosen and a new ad campaign is forthcoming.

The DEI (diversity, equity, inclusion) initiative is now underway, a five-step process (discovery, planning, rollout, evaluation, strategy refinement) over the next year and a half.

Ms. Rienks asked about re-starting the Social Determinants of Health Task Force. Dr. Klein agreed to its importance and reported that he has spoken with appropriate leadership team members and work will resume in early 2023.

*C. Chair's and Board Members' Reports*

Ms. Rienks showed a slide (from <https://skylab4.cdph.ca.gov/epicenter/>) of data of e-bike injury incidents treated in Emergency Depts in Marin. Dr. Alfrey noted that injury acuity can be severe.

Ms. Sparkman had nothing to report.

Ms. Ramirez announced that her mother in El Salvador joined this meeting via Zoom and expressed her gratitude for the opportunity to work with this Board representing her community.

Dr. Alfrey suggested that this Board work for community outreach via health-related service events, especially in the Canal and the Marin City areas. He asked that this be discussed at the upcoming Board retreat.

**12. Agenda Suggestions for Future Meetings**

There were no further suggestions.

**13. Adjournment**

Dr. Alfrey adjourned the meeting at 6:24 pm.